

Friday 10 February 2023

Dear Parents, Teachers and Friends

I hope this letter finds you well. I am writing to inform you that Lisa, the current Chair of St Nicholas At Wade Primary School Parent, Teacher and Friends Association (PTFA) has decided to stand down from their position.

This has necessitated a Special General Meeting (SGM) to be held in order to elect a new Chair. The current committee have nominated myself to take on the role of chair and subsequently Rachael Beaumont to take on the role of treasurer for the PTFA. These nominations have been seconded as part of the nomination process. Katherine Walters will continue in her role as secretary.

The SGM will take place on Thursday 9 March 2023 at 8pm on zoom. The purpose of this meeting is to elect a new Chair, who will lead the PTFA and continue to support the school. I would like to encourage all members to attend this important meeting and to participate in the election process.

Additionally at this meeting we are proposing to adopt a new constitution. The new constitution will replace the version that was adopted in 1992 and does not change the objects of the charity, but does update items such as the number of committee members and some processes of the PTFA. A copy of the proposed constitution can be viewed in the school office prior to the SGM.

I would like to take this opportunity to thank Lisa, our outgoing Chair for their hard work and dedication to the PTFA and the school. The PTFA plays a vital role in supporting the school, and I am confident that with your support, we can continue to make a positive impact.

If you would like to be involved with the PTFA, either as a committee member or on our volunteers whatsapp group then please contact the office.

Thank you for your attention, and I look forward to seeing you at the SGM.

Yours sincerely,

Kayleigh Williamson

PTFA Treasurer

