# Mathematics Calculations Policy 

September 2021

To be reviewed Summer 2023

## Mathematics Calculation Policy

## Introduction and rationale

Children are introduced to the processes of calculation through practical, oral, mental and written activities. As they begin to understand the underlying ideas they develop ways of recording their thoughts - they move from informal to more formal methods of recording.

Children make this journey by using manipulatives (counting sticks, Deines' Apparatus, number beads etc), models and images (such as empty number lines, times table square etc) and a gradual appreciation of the need for clear working out in order to achieve correct answers. Children are encouraged not only to simply carry out a calculation, but, perhaps more importantly, are taught to explain what they are doing and why they are doing it.
Children in all classes are taught to think about the practical uses of calculation and maths in general in the "real world".
By the end of Year 6 most children will be equipped with mental, written (both formal and informal / jottings) that they understand and can use correctly. Some children are also taught how to use a calculator. When faced with a calculation, children are taught to make an estimate first, then to solve the calculation using whichever method is most appropriate. They are then taught to check that the answer is reasonable.

At whatever stage in their learning, and whatever method is being used, it must still be underpinned by a secure and appropriate knowledge of number facts. Our "Home learning Policy" makes parents aware that the earlier the "building blocks" of number bonds and times tables can be embedded, the easier the children will find their work at school.

The overall aim is that when children leave St Nicholas at Wade, they:

- have a secure knowledge of number facts and a good understanding of the four number operations;
- are able to use this knowledge and understanding to carry out calculations mentally and to apply general strategies when using one-digit and two-digit numbers and particular strategies to special cases involving bigger numbers;
- make use of diagrams and informal notes to help record steps and part answers when using mental methods that generate more information than can be kept in their heads;
- have an efficient, reliable, written method of calculation for each operation that children can apply with confidence when undertaking calculations that they cannot carry out mentally;


## Mental methods of calculation

Oral and mental work in mathematics is essential, particularly so in calculation. Early practical, oral and mental work must lay the foundations, by providing children with a good understanding of how the four operations build on efficient counting strategies and a secure knowledge of place value and number facts. Later work must ensure that children recognise how the operations relate to one another (particularly the usefulness of the "inverse" operation) and how the rules and laws of arithmetic are to be used and applied. Ongoing oral and mental work provides practice and consolidation of these ideas and forms an important part of the majority of maths lessons.

The ability to calculate mentally forms the basis of all methods of calculation and has to be maintained and refined. A good knowledge of numbers or a 'feel' for numbers and patterns comes from regular practice and repetition.

Secure mental calculation requires the ability to:

- recall key multiplication facts instantly - confidence with the 2,5 and 10 times tables by the end of Year 2 , the $2,3,4,5,8$ and 10 times tables by the end of Year 3 and all multiplication facts up to $12 \times 12$ by the end of Year 4 ;
- learning and applying addition and subtraction facts - all addition and subtraction facts for each number to 20 by the end of Year 1, adding a 3 digit number and 1 s or 10 s by the end of Year 3 and solving increasingly large numbers (such as 12462 - 2300 ) by the end of Year 5;
- use taught strategies to work out the calculation - recognise that addition can be done in any order and use this to add mentally two 2digit numbers by the end of Year 2, to be able to partition numbers, add tens and units separately, then put back together to achieve the answer (for example $63+28=60+20=80,3+8=11,80+11=91$ ) by the end of Year 3 .


## Written methods of calculation

The aim is that by the end of Key Stage 2, the majority of children should be able to use an efficient written method for each operation with confidence and understanding. They should also be able to explain what they are doing, and why. Children will begin each type of calculation using an expanded method which builds firmly on their mental ability and mathematical understanding. These strategies will be developed into more efficient, compact methods.
Children need to be thoroughly secure in a range of mental strategies before they are ready to begin to use more formal written methods. Each teacher has the responsibility to ensure that learning is reinforced and that children move progressively from informal to more formal methods of recording when they are able understand and verbalise the mathematical process.

This document show the methods developed for each of the four rules. There is a guide to which year the majority of children in the year group would be expected to develop the method, but as children develop and learn at different rates, there may be children working at different levels.

The layout for each calculation type will rarely vary during lessons. This means that parents can then have the confidence that the methods they are teaching their children at home mirror the methods being taught in school.

|  | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 | Year 6 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Addition | Combining two parts to make a whole: part whole model. <br> Starting at the bigger number and counting on. <br> Regrouping to make 10 . | Adding three single digits. <br> Column method no regrouping. | Column methodregrouping. (up to 3 digits) | Column methodregrouping. (up to 4 digits) | Column methodregrouping. (with more than 4 digits) (Decimals- with the same amount of decimal places) | Column methodregrouping. (Decimals- with different amounts of decimal places) |
| Subtraction | Taking away ones Counting back Find the difference Part whole model Make 10 | Counting back <br> Find the difference <br> Part whole model <br> Make 10 <br> Column methodno regrouping | Column method with regrouping. (up to 3 digits) | Column method with regrouping. (up to 4 digits) | Column method with regrouping. (with more than 4 digits) (Decimals- with the same amount of decimal places) | Column method with regrouping. (Decimals- with different amounts of decimal places) |
| Multiplication | Doubling Counting in multiples Arrays (with support) | Doubling Counting in multiples Repeated addition Arrays- showing commutative multiplication | Counting in multiples Repeated addition Arrays- showing commutative multiplication Grid method | Column multiplication <br> (2 and 3 digit multiplied by 1 digit) | Column multiplication <br> (up to 4 digit numbers multiplied by 1 or 2 digits) | Column multiplication <br> (multi digit up to 4 digits by a 2 digit number) |
| Division | Sharing objects into groups Division as grouping | Division as grouping Division within arrays | Division within arrays Division with a remainder Short division (2 digits by 1 digitconcrete and pictorial) | Division within arrays <br> Division with a remainder Short division (up to 3 digits by 1 digit- concrete and pictorial) | Short division <br> (up to 4 digits by a 1 digit number interpret remainders appropriately for the context) | Short division Long division (up to 4 digits by a 2 digit numberinterpret remainders as whole numbers, fractions or round) |

## Addition and Subtraction

## Vocabulary

Abstract, base ten, calculation, concrete, counters, decrease, difference, equal, exchange, fewer, hundreds, less, minus, multilink, numicon, number line, number track, ones, partition, pictorial, place value, PPW - part-part-whole, record, subtract, subtrahend, take away, tens, thousands, total

## National Curriculum - Statutory Requirements

## Year One - Pupils should be taught to:-

* read, write and interpret mathematical statements involving addition (+), subtraction (-) and equals (=) signs
* represent and use number bonds and related subtraction facts within 20
* add and subtract one-digit and two-digit numbers to 20 , including zero
* solve one-step problems that involve addition and subtraction, using concrete objects and pictorial representations, and missing number problems such as $7=-9$.


## Year Two - Pupils should be taught to:-

* solve problems with addition and subtraction:
* using concrete objects and pictorial representations, including those involving numbers, quantities and measures
* applying their increasing knowledge of mental and written methods
* recall and use addition and subtraction facts to 20 fluently, and derive and use related facts up to 100
* add and subtract numbers using concrete objects, pictorial representations, and mentally, including:
- a two-digit number and ones
- a two-digit number and tens
- two two-digit numbers
- adding three one-digit numbers
* show that addition of two numbers can be done in any order (commutative) and subtraction of one number from another cannot
* recognise and use the inverse relationship between addition and subtraction and use this to check calculations and solve missing number problems.


## Year Three - Pupils should be taught to:-

* add and subtract numbers mentally, including:
- a three-digit number and ones
- a three-digit number and tens
- a three-digit number and hundreds
* add and subtract numbers with up to three digits, using formal written methods of columnar addition and subtraction
* estimate the answer to a calculation and use inverse operations to check answers
* solve problems, including missing number problems, using number facts, place value, and more complex addition and subtraction


## Year Four - Pupils should be taught to:-

* add and subtract numbers with up to 4 digits using the formal written methods of columnar addition and subtraction where appropriate
* estimate and use inverse operations to check answers to a calculation
* solve addition and subtraction two-step problems in contexts, deciding which operations and methods to use and why


## Year Five - Pupils should be taught to:-

* add and subtract whole numbers with more than 4 digits, including using formal written methods (columnar addition and subtraction)
* add and subtract numbers mentally with increasingly large numbers
* use rounding to check answers to calculations and determine, in the context of a problem, levels of accuracy
* solve addition and subtraction multi-step problems in contexts, deciding which operations and methods to use and why.


## Year Six - Pupils should be taught to:-

* use their knowledge of the order of operations to carry out calculations involving the four operations
* solve addition and subtraction multi-step problems in contexts, deciding which operations and methods to use and why
* solve problems involving addition, subtraction, multiplication and division
* use estimation to check answers to calculations and determine, in the context of a problem, an appropriate degree of accuracy.

| Objective and Strategies | Concrete | Pictorial | Abstract |
| :---: | :---: | :---: | :---: |
| Combining two parts to make a whole: partwhole model |  |  | $\begin{aligned} & 4+3=7 \\ & 10=6+4 \\ & \begin{array}{l} \text { Use the part-part } \\ \text { whole diagram as } \\ \text { show above to } \\ \text { move into the } \\ \text { abstract. } \end{array} \\ & \hline \end{aligned}$ |
| Starting at the bigger number and counting on | eveeveceer -mmy <br> Start with the larger number on the bead string and then count on to the smaller number 1 by 1 to find the answer. | $12+5=17$ <br> Start at the larger number on the number line and count on in ones or in one jump to find the answer. | $5+12=17$ <br> Place the larger number in your head and count on the smaller number to find your answer. |

Regrouping to
make 10.


\begin{tabular}{|c|c|c|c|}
\hline Objective and Strategies \& Concrete \& Pictorial \& Abstract <br>
\hline Taking away ones \& Use physical objects, counters, cubes etc to show how objects can be taken away.

$$
6-2=4
$$ \& Cross out drawn objects to show what has been taken away.

$$
15-3=12
$$ \& \[

$$
\begin{aligned}
& 18-3=15 \\
& 8-2=6
\end{aligned}
$$
\] <br>

\hline Counting back \& | Make the larger number in your subtraction. Move the beads along your bead string as you count backwards in ones. $13-4$ |
| :--- |
| Use counters and move them away from the group as you take them away counting backwards as you go. | \& | Count back on a number line or number track |
| :--- |
| Start at the bigger number and count back the smaller number showing the jumps on the number line. |
| This can progress all the way to counting back using two 2 digit numbers. | \& Put 13 in your head, count back 4. What number are you at? Use your fingers to help. <br>

\hline
\end{tabular}

| Find the difference | Compare amounts and objects to find the difference. <br> Use cubes to build towers or make bars to find the difference <br> Use basic bar models with items to find the difference | Count on to find the difference. <br> Comparison Bar Madels <br> Draw bars to find the difference between 2 numbers. <br> Lisa is 13 years ald. Her sister is 22 years old. Find the difference in age between them. | Hannah has 23 sandwiches, Helen has 15 sandwiches. Find the difference between the number of sandwiches. |
| :---: | :---: | :---: | :---: |
| Part Part <br> Whole Model | Link to addition- use the part whole model to help explain the inverse between addition and subtraction. <br> If 10 is the whole and 6 is one of the parts. What is the other part? $10-6=$ | Use a pictorial representation of objects to show the part part whole model. | 5 <br> 10 <br> Move to using numbers within the part whole model. |
| Make 10 | Make 14 on the ten frame. Take away the four first to make 10 and then takeaway one more so you have taken away 5 . You are left with the answer of 9. | Start at 13. Take away 3 to reach 10. Then take away the remaining 4 so you have taken away 7 altogether. You have reached your answer. | $16-8=$ <br> How many do we take off to reach the next 10 ? <br> How many do we have left to take off? |


| Column method without regrouping |  <br> Use Base 10 to make the bigger number then take the smaller number away. <br> Show how you partition numbers to subtract. Again make the larger number first. |  | $\begin{gathered} 47-24=23 \\ -40+7 \\ -20+4 \\ \hline 20+3 \\ \hline \end{gathered}$ <br> This will lead to a clear written column subtraction. |
| :---: | :---: | :---: | :---: |
| Column method with regrouping | Use Base 10 to start with before moving on to place value counters. Start with one exchange before moving onto subtractions with 2 exchanges. <br> Make the larger number with the place value counters <br> Start with the ones, can I take away 8 from 4 easily? I need to exchange one of my tens for ten ones. | Draw the counters onto a place value grid and show what you have taken away by crossing the counters out as well as clearly showing the exchanges you make. <br> When confident, children can find their own way to record the exchange/regrouping. <br> Just writing the numbers as shown here shows that the child understands the method and knows when to exchange/regroup. | Children can start their formal written method by partitioning the number into clear place value columns. <br> Moving forward the children use a more compact method. |



## Multiplication and Division

## Vocabulary

Abstract, arrange, array, base, ten, calculation, combine, concrete, counters, double, equal, equal groups, exchange, groups of hundreds, lots of, multilink, multiply, numicon, number, facts, number line, number track, ones, partition, pictorial, place value, PPW - part-partwhole, product, record, repeated addition, tens, thousands

## National Curriculum - Statutory Requirements

## Year One - Pupils should be taught to:-

* solve one-step problems involving multiplication and division, by calculating the answer using concrete objects, pictorial representations and arrays with the support of the teacher


## Year Two - Pupils should be taught to:-

* recall and use multiplication and division facts for the 2,5 and 10 multiplication tables, including recognising odd and even numbers
* calculate mathematical statements for multiplication and division within the multiplication tables and write them using the multiplication ( $\times$ ), division ( $\div$ ) and equals ( $=$ ) signs
* show that multiplication of two numbers can be done in any order (commutative) and division of one number by another cannot
* solve problems involving multiplication and division, using materials, arrays, repeated addition, mental methods, and multiplication and division facts, including problems in contexts.


## Year Three - Pupils should be taught to:-

* recall and use multiplication and division facts for the 3, 4 and 8 multiplication tables
* write and calculate mathematical statements for multiplication and division using the multiplication tables that they know, including for two-digit numbers times onedigit numbers, using mental and progressing to formal written methods
* solve problems, including missing number problems, involving multiplication and division, including positive integer scaling problems and correspondence problems in which n objects are connected to m objects.


## Year Four - Pupils should be taught to:-

* recall multiplication and division facts for multiplication tables up to $12 \times 12$
* use place value, known and derived facts to multiply and divide mentally, including: multiplying by 0 and 1 ; dividing by 1 ; multiplying together three numbers
* recognise and use factor pairs and commutativity in mental calculations
* multiply two-digit and three-digit numbers by a one-digit number using formal written layout
* solve problems involving multiplying and adding, including using the distributive law to multiply two digit numbers by one digit, integer scaling problems and harder correspondence problems such as n objects are connected to m objects.


## Year Five - Pupils should be taught to:-

* identify multiples and factors, including finding all factor pairs of a number, and common factors of two numbers
* know and use the vocabulary of prime numbers, prime factors and composite (nonprime) numbers
* establish whether a number up to 100 is prime and recall prime numbers up to 19
* multiply numbers up to 4 digits by a one- or two-digit number using a formal written method, including long multiplication for two-digit numbers
* multiply and divide numbers mentally drawing upon known facts


## * divide numbers up to 4 digits by a one-digit number using the formal written method of short division and interpret remainders appropriately for the context

 * multiply and divide whole numbers and those involving decimals by 10, 100 and 1000* recognise and use square numbers and cube numbers, and the notation for squared (2) and cubed (3)
* solve problems involving multiplication and division including using their knowledge of factors and multiples, squares and cubes
* solve problems involving addition, subtraction, multiplication and division and a combination of these, including understanding the meaning of the equals sign * solve problems involving multiplication and division, including scaling by simple fractions and problems involving simple rates.


## Year Six - Pupils should be taught to:-

* multiply multi-digit numbers up to 4 digits by a two-digit whole number using the formal written method of long multiplication
* divide numbers up to 4 digits by a two-digit whole number using the formal written method of long division, and interpret remainders as whole number remainders,
fractions, or by rounding, as appropriate for the context
* divide numbers up to 4 digits by a two-digit number using the formal written method of short division where appropriate, interpreting remainders according to the context
* perform mental calculations, including with mixed operations and large numbers
* identify common factors, common multiples and prime numbers * use their knowledge of the order of operations to carry out calculations involving the four operations
* solve addition and subtraction multi-step problems in contexts, deciding which operations and methods to use and why
* solve problems involving addition, subtraction, multiplication and division
* use estimation to check answers to calculations and determine, in the context of a problem, an appropriate degree of accuracy.

\begin{tabular}{|c|c|c|c|}
\hline Objective and Strategies \& Concrete \& Pictorial \& Abstract <br>

\hline Doubling \& Use practical activities to show how to double a number. \& \begin{tabular}{l}
Draw pictures to show how to double a number. <br>
Double 4 is 8
$\square$
$\square$

$\square$
$\square$
$\square$
$\square$
$\square$
\end{tabular} \& Partition a number and then double each part before recombining it back together. <br>

\hline Counting in multiples \& Count in multiples supported by concrete objects in equal groups. \& Use a number line or pictures to continue support in counting in multiples. \& | Count in multiples of a number aloud. |
| :--- |
| Write sequences with multiples of numbers. $\begin{aligned} & 2,4,6,8,10 \\ & 5,10,15,20,25,30 \end{aligned}$ | <br>

\hline
\end{tabular}

| Repeated addition |  | There are 3 plates. Each plate has 2 star biscuits on. How many biscuits are there? <br> 2 add 2 add 2 equals 6 $5+5+5=15$ | Write addition sentences to describe objects and pictures. |
| :---: | :---: | :---: | :---: |
| Arraysshowing commutative multiplication | Create arrays using counters/ cubes to show multiplication sentences. |  <br> Link arrays to area of rectangles. | Use an array to write multiplication sentences and reinforce repeated addition. $\begin{aligned} & 5+5+5=15 \\ & 3+3+3+3+3=15 \\ & 5 \times 3=15 \\ & 3 \times 5=15 \end{aligned}$ |

Show the link with arrays to first introduce the grid method.


4 rows of 10 4 rows of 3

Move on to using Base 10 to move towards a more compact method.


4 rows of 13

Move on to place value counters to show how we are finding groups of a number.We are multiplying by 4 so we need 4 rows.


Fill each row with 126.


Add up each column, starting with the ones making any exchanges needed.


Then you have your answer

Children can represent the work they have done with place value counters in a way that they understand.

They can draw the counters, using colours to show different amounts or just use circles in the different columns to show their thinking as shown below.


Start with multiplying by one digit numbers and showing the clear addition alongside the grid.

| $\times$ | 30 | 5 |
| :---: | :---: | :---: |
| 7 | 210 | 35 |

$\mathbf{2 1 0}+\mathbf{3 5}=\mathbf{2 4 5}$

Moving forward, multiply by a 2 digit number showing the different rows within the grid method.

|  | 10 |  |  | 8 |
| :---: | :---: | :---: | :---: | :---: |
| 10 |  | 100 |  | 80 |
| 3 |  | 30 |  | 24 |
| $x$ | 1000 | 300 | 40 | 2 |
| 10 | 10000 | 3000 | 400 | 20 |
| 8 | 8000 | 2400 | 320 | 16 |



| Objective and |
| :--- |
| Strategies |

Sharing
objects into
groups

| Division within arrays | Link division to multiplication by creating an array and thinking about the number sentences that can be created. $\begin{array}{rr} \text { Eg } 15 \div 3=5 & 5 \times 3=15 \\ 15 \div 5=3 & 3 \times 5=15 \end{array}$ | Draw an array and use lines to split the array into groups to make multiplication and division sentences. | Find the inverse of multiplication and division sentences by creating four linking number sentences. $\begin{aligned} & 7 \times 4=28 \\ & 4 \times 7=28 \\ & 28 \div 7=4 \\ & 28 \div 4=7 \end{aligned}$ |
| :---: | :---: | :---: | :---: |
| Division with a remainder | $14 \div 3=$ <br> Divide objects between groups and see how much is left over | Jump forward in equal jumps on a number line then see how many more you need to jump to find a remainder. <br> Draw dots and group them to divide an amount and clearly show a remainder. | Complete written divisions and show the remainder using r . |


| Short division |  <br> Use place value counters to divide using the bus stop method alongside <br> $42 \div 3=$ <br> Start with the biggest place value, we are sharing 40 into three groups. We can put 1 ten in each group and we have 1 ten left over. <br> We exchange this ten for ten ones and then share the ones equally among the groups. <br> We look how much in 1 group so the answer is 14 . | Students can continue to use drawn diagrams with dots or circles to help them divide numbers into equal groups. <br> Encourage them to move towards counting in multiples to divide more efficiently. | Begin with divisions that divide equally with no remainder. <br> Move onto divisions with a remainder. <br> Finally move into decimal places to divide the total accurately. |
| :---: | :---: | :---: | :---: |



